



# JustGo Clubs Sign-up

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User Guide for JustGo

# What's inside?

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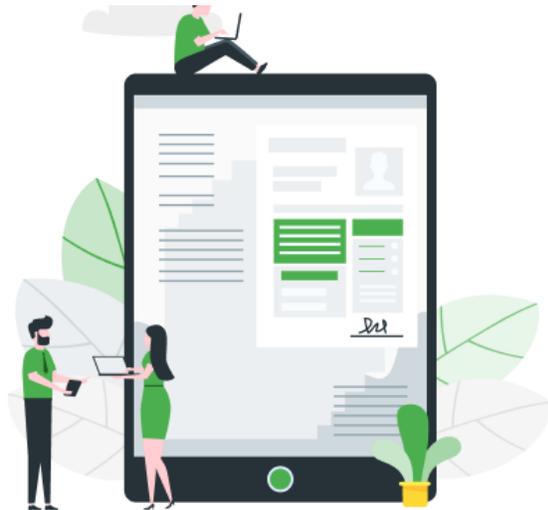
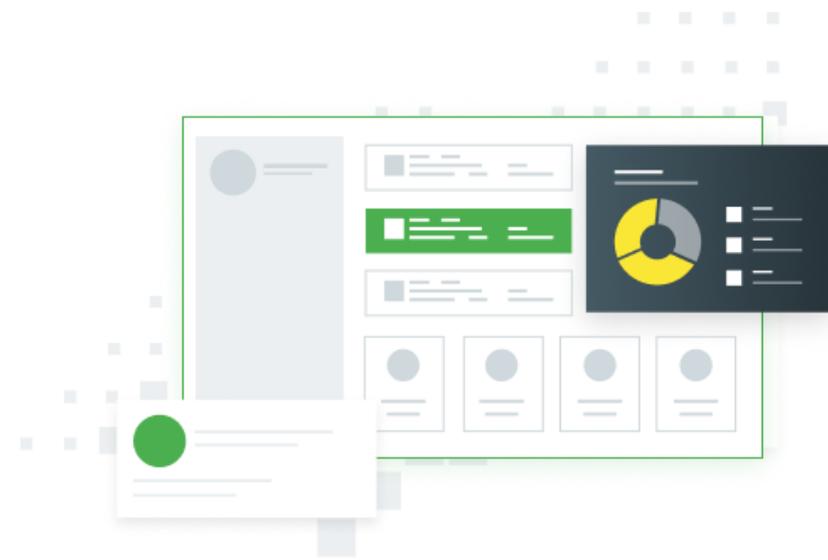
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# What is JustGo for Clubs?



## Why should you JustGo?

JustGo is our powerful yet simple-to-use software that simplifies the way your work, reduces your administration and unifies your whole community. No matter your club size, you can benefit JustGo and get back to what you love quicker than ever before.



## What can JustGo really do for me?

In the simplest terms, JustGo allows you to collect your membership fees, sell tickets to your events & courses, communicate directly and automatically with your members, stay on top of your finances and much more.

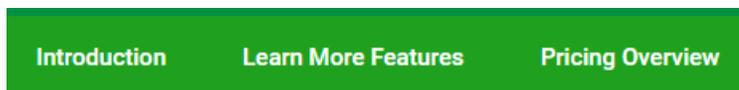
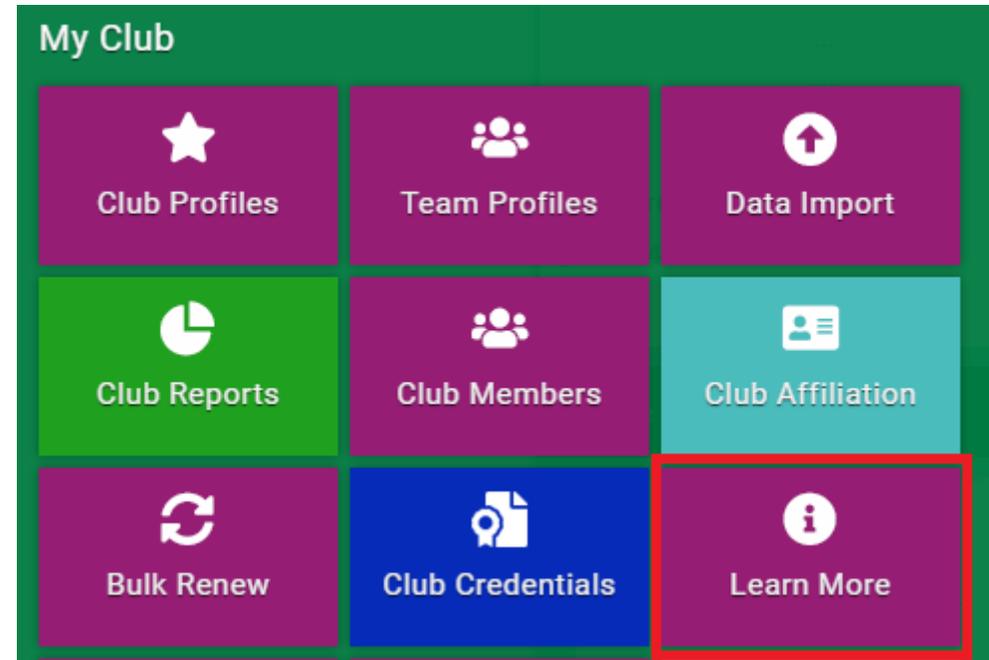
# How do I find out more about what it can do for me ?



From the Menu, under the My Club section, you will find the Learn More tile.

This provides information on what JustGo features are available.

On clicking Learn More, you will find information to understand more about the JustGo features and how you go about sign-up.



# How do I sign-up to JustGo?



From the Learn More tile, under the Pricing Overview option, you will see the JustGo packages available.

Clubs should select the JustGo Essential Yearly package for 250 members (irrespective of the number of members your club has). This package will be fully paid for by PCA.

You do have the option to upgrade to JustGo Pro and you will simply pay the difference.

The display price is JustGo's standard price, but PCA clubs will be issued with a Discount Code to obtain 100% discount.

Select



★ Club+ Learn More

Introduction Learn More Features **Pricing Overview**

There's a plan for everyone, select the package that suit **Alice Springs Pony Club** ✓

Yearly **SAVE 10%** | Quarterly | Monthly

How many members do you have?

50 members 100 members **250 members** 500 members 1000 members 2500 members

**JustGo Essential**  
JustGo Essential Package

**\$250.00** /yr

Try for free

- ✓ Email Management
- ✓ Event Management
- ✓ Event Booking Forms
- ✓ Smart Rules
- ✓ Club Field Management

**JustGo Pro**  
JustGo Pro Package

**\$500.00** /yr

Try for free

Most Popular

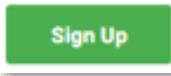
Everything in JustGo Essential and ...

- ✓ Website Builder
- ✓ Club Field Management
- ✓ Email Management

# How do I sign-up to JustGo?

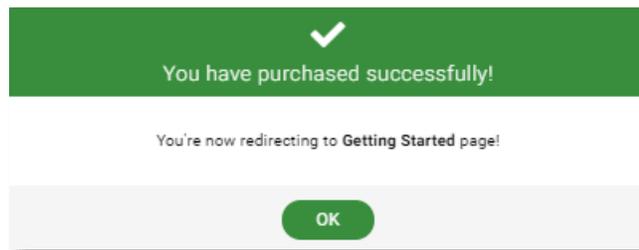


After selecting Try for Free, you will need to complete your contact and club details.

Click on 

Congratulations, you are now enjoying a 14 day free trial of JustGo!

You will be redirected to the Getting Started page where you will discover more about the new features you have.



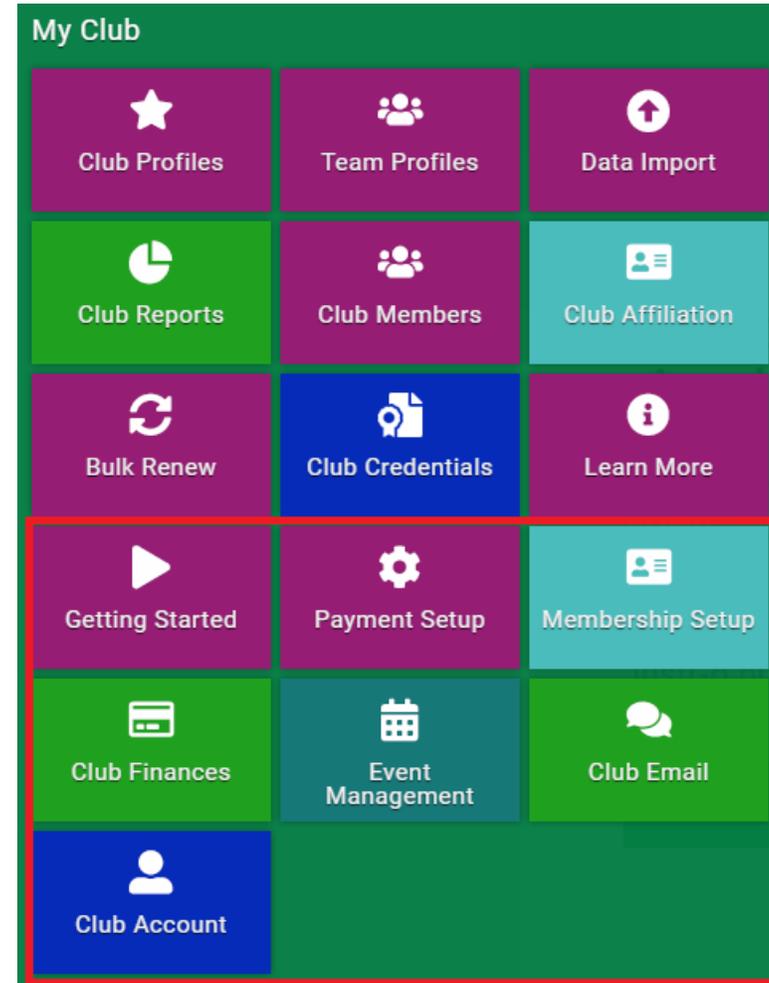
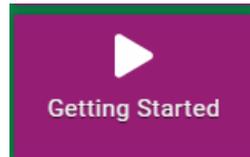
A screenshot of the JustGo sign-up form. The form has a green header with "Club+ Learn More" and navigation links for "Introduction", "Learn More Features", and "Pricing Overview". A "Back" button is in the top left. The main heading says "You have selected JustGo JustGo Essential for Alice Springs Pony Club". Below this is an "About you" section with input fields for "First Name", "Surname", "Email Address", "Organisation Name", and "Contact Number". At the bottom, there is a "Sign Up" button and a note: "By clicking on the Sign Up button, you agree to JustGo's Terms & Conditions of use." and "To learn more about how JustGo protects your personal data, please also read our Privacy Policy."

# Start using JustGo for Clubs?



New menu options will appear immediately after signing up to JustGo.

For more information on what options are available, the Getting Started explains the new features..



# How do I upgrade to continue using JustGo for Clubs?

From the Menu, select Upgrade Club



For your club, it will tell you how long you have on your free trial. Upgrade by clicking on Change Plan.

Club Name - **Alice Springs Pony Club**  
Current Package - **JustGo Essential (Free Trial)** for 250 Members Yearly  
Status - **13 days left**

[Change Plan](#)

JustGo Essential <small>Current</small> JustGo Essential Package	Most Popular JustGo Pro JustGo Pro Package
\$250.00 /yr <a href="#">Upgrade Plan</a>	\$500.00 /yr <a href="#">Upgrade Plan</a>

Select Upgrade Plan on the package you wish to continue with.

# Complete the sign-up forms



The sign-up process is a 4 step process.

Complete each section in turn.



JustGo Upgrade Plan

← Summary

1 Plans 2 Account 3 Order 4 Payment

**COMPANY DETAILS**  
Please complete and verify your company details

Company Name  
alice springs pony club

Address Line 1 \*

Address Line 2

Suburb \*

State \*

Postcode \*

# Complete the sign-up forms



On the Order page, make sure you enter the Discount Code:

That is provided to you

This code will provide a discount which will mean your club will not have to pay for the JustGo subscription.

You still need to provide your banking or card details to cover any dispute charges that may arise during the use of the payment provider.

**Discount code is:  
000025-FI3711CVN2**

**Summary**  
JustGo Essential

**Subscription Charges**  
A summary of the Subscription Services products is detailed below:

Item	Name	Period	Rate	Total
	JustGo Essential JustGo Essential	Annually	\$227.27	<b>\$227.27</b>
Sub Total				<b>\$227.27</b>
GST AU Standard Rate (10%)				<b>\$22.73</b>
Total				<b>\$250.00</b>

If you have discount code, please enter it here.

# What do I do after sign-up?



From the Menu, under the My Club section, you will see all the new club tiles available to you.

You will need to:

- Update your Club Profile
- Complete Payment Set-up
- Check and activate your club Memberships
- Set-up Email templates
- Invite your members to renew their membership

