# Creating and Using Family Profiles in JustGo

#### Why Use Family Groups?

When family members are added to a 'Family Group', members can enter members of the family into events, amend profile details and pay for memberships. This makes it easy to adults to manage and pay for their family members events, courses and memberships.

Please note that you cannot access the Surfing Learning Centre to complete online courses and upload credentials through a family profile. You MUST be logged in to the persons profile who is completing the course.

Logging in to JustGo	Log In
Go to the Surfing Australia website: <u>www.surfingaustralia.com</u>	noni@surfingaustralia.com
Click on the person icon on the top right.	
	Log In
If you don't have a JustGo account, click 'Sign Up' and enter your	
basic details.	Keep me signed in
	Forgot Password?
If you do have an account, log in to go to your JustGo profile.	New Member? Join today
	Sign Up

## Adding a Family Member to your Family Group

Once you are in your profile, you will see the option to 'Create Family' in the left hand menu. To create a family, click 'Add Family Member'

	A MY PROFILE	★ MY CLUBS	
	PROFILE MEMBER DETAILS MEMBERSHIP	Select Club	
TEST ADULT	BASIC DETAILS EMERGENCY OPT INS CREDENTIALS QUALIFICATIONS		
SURF058132	Basic Details Review and update your personal details	SURFING NSW	
<ul> <li>noni@surfingaustralia.com</li> <li>0413521356</li> <li>9 Barclay Drive, Casuarina</li> </ul>	<ul> <li>Test Adult</li> <li>noni@surfingaustralia.com</li> </ul>		
Create Family	⊖ <sup>™</sup> Male		
Add Family Member	<ul> <li>01/01/1982</li> <li>9 Barclay Drive</li> </ul>		

You can add an Existing Membe	ar or a New Member.	dd New or Existing Member	ELICK TO BEGIN A DECIMA TO BEGIN Existing em to If a person you w registered before them to your fam	d Club + ADD Per ant to add hasn't use this option to add liy Select
Add Existing Member Step 1 Enter the email address of member you wish to add Email Address Inoni@surfingaustralia.com Use <u>Membership Number</u> instead Step 2	To add an existing member, you need their email and membershi click 'Send verification', the receive an email asking the Group'.	p number or date member who yc m to confirm beir	close e of birth. When ou are adding wi ng added to the	i you ill 'Family
Enter the date of birth of the member you wish to add or their member number		Enter user details		×
Date of Birth Day V Month V Year V OR Membership Number Membership Number	You can also click 'Add' to a another person.	add Verifi	cation Email Sent	*
Send Verification Email		An	email has been sent.	
		Please follow com	the instructions in the email to plete the link process	

TEST ADULT	
  SURF058132	
<ul> <li>noni@surfingaustralia.com</li> <li>0413521356</li> <li>9 Barclay Drive, Casuarina</li> </ul>	
	-
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Adult Family Test Adult Notifications •	

The 'Family Group' name will default to *Surname Family*.

You can add and remove family members in the left hand column.

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When you click on the members name, you can see their profile information, including which clubs they have and you can purchase memberships.

### Family Membership Packages

In the 'Membership' section of the JustGo profile, click on the state or club membership you wish to purchase.

A MY PROFILE		
PROFILE MEMBER DET	AILS MEMBERSHIP	
State/Club Membership > Burle	igh Longboard Club Inc. > Famil	y Package
580	\$60	\$120 Family Package
Benefits • Having fun both in and out of the water and sharing the stoke of a surfing life. • Please contact the club for a full list of benefits	Benefits • [Not available]	Benefits • Discounts on memberships • All the benefits of the individual memberships
Adult 1 Year Membership More info	Social Membership 1 Year Membership More info	SELECTED Membership More info
About this membership Family membership packa	ge includes one adult and up	to two juniors under 18 years.
Family Membership Pricin 1 Senior, Adult and 2 Jun	g ior, Groms = \$120.00, Minimu	um of 2 family members

If the club has a Family Package option, you will see it here. When you click on it, you can see the details of the family package below, and add family members to the package here.

# Booking an Event for a Family Member

Select 'Events and Courses' from the top menu and locate the event. When you click on the ADD button beside a ticket it will bring up the list of Family Members (and Club Members if you are a club administrator).

TICKETS		
Foam Wreckers Booking Closes on 8 Dec 2023, 16:00 AWST	\$ 30.00	Add

Click the '+' (plus) button beside yourself the person entering the event, then continue.

Foam Wreckers				\$ 30.00
<ul> <li>My Family</li> </ul>	Sh	ow Selected Member	Test Adult SA	:
Lubans Baby SURF056906	noni@surfingaustralia.com Casuarina	- 0 +	SURFUSB132	*
Test Adult SA SURF058132	noni@surfingaustralia.com Casuarina 4 yet.	- 1 +	Reality (M)	
<ul> <li>17 Members</li> </ul>	SA HQ	~	ARECKERS.	
Q Search member		Sortby: First Name 🗘	TERMS AND CONDITIONS OF PARTICIPATION	
Adam Seminara SURF051198	adams@surfingnsw.com.au	- 0 +	<ul> <li>Red Bull Foam Wreckers 2023 (the "Event")</li> </ul>	~
			Cancel Proceed to checkout Ad	d & continue

# Adding a Family Member to an Event Waitlist

If there are no tickets available, there will be an option to click ADD TO WAITLIST.

TICKETS		
Under-18 Boys Booking Closes on 18 Jan 2024, 08:00 AWST	<b>\$ 150.00</b> All Sold Out	Add to Wait List

#### Select the person to add to waitlist then click the ADD TO WAITLIST button.

Under-18 Boys			\$ 150.00
▼ My Family			^
Lubans Baby SURF056906	noni@surfingsustralia.com Casuarina	Add to Waitlist	
Test Adult SA SURF058132	non@surfingaustralia.com Casuarina	Add to Waitlist	
	Ca	ncel Add to	Waitlist