

The Surfing Learning Centre is your portal for:

- [Accessing your eLearning](#)
- [Uploading your credentials and logbook](#)
- [Accessing your accreditation certificate](#)

Table of Contents:

How to access the Surfing Learning Centre	2
The Surfing Learning Centre home page	2
How to purchase and enrol into a course.....	3
How to access your course content.....	3
How to upload your completed logbook	4
How to upload your Credentials.....	5
The Play by the Rules Child Protection course – prior completion	8

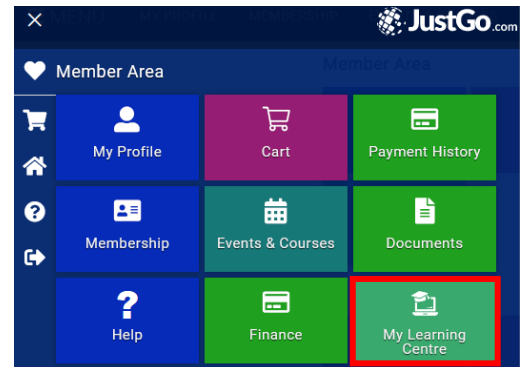
How to access the Surfing Learning Centre

To access Surfing Australia's Surfing Portal (JustGo), go to <https://surfingaustralia.com/> and click on the person icon in the top menu bar.



Go to the Menu in JustGo and you will see the new 'My Learning Centre' tile. This will take you directly to the Surfing Learning Centre.

Note: If you do not have a credential on your profile you will not have an account in the Surfing Learning Centre, as it is not applicable to you.




The Surfing Learning Centre home page

- **Current Learning** - contains the links to any eLearning courses or supporting documents that require completion
- **Record of Learning** – a full list of all courses and supporting documents you have access to
- **My Certificates** – link to your accreditation certificate
- **My Supporting Documents** – a snapshot of your credential status with links to the upload area
- **Return to My Surfing Portal** – this will take you back to your JustGo profile
- **Support Ticket** – you can log a request with Surfing Australia Support

[Home](#) [Record of Learning](#) [Find Learning](#) [Reports](#)


Dashboard / Surfing



COACHING

Learn more about Surfing Australia's Coaching courses


[Click here](#)



JUDGING

Learn more about Surfing Australia's Judging courses


[Click here](#)



OFFICIATING

Learn more about Surfing Australia's Officiating courses

[Click here](#)



RENEWALS

Renewals for Coaches and Judges

[Click here](#)

Test Adult SA |
noni@surfingaustralia.com
noni@surfingaustralia.com

My Certificates

Foundation Surf Coach Accreditation
[View my Certificate](#)

Foundation Surf Judge Accreditation
[View my Certificate](#)

Progression Surf Judge Accreditation
[View my Certificate](#)

My Supporting Documents

Name	Status	Expiry
First Aid Certificate	Expired	15/06/2023
Working With Children	Cancelled	13/11/2027
CPR Certificate	Active	04/03/2024
Child Protection Course	Incomplete	
Ocean Safety Award	Active	05/03/2024
State Membership	Incomplete	

My Surfing Portal

[Return to My Surfing Portal](#)

Current Learning

Coaching Supporting Documents

20%

Foundation Surf Coach Accreditation

0%

Foundation Surf Judge Renewal

0%

Judging Supporting Documents

0%

Displaying 1 - 4 of 4 results

Welcome to the new Surfing Learning Centre!

We are excited to provide you with a platform that offers an easy and efficient way to manage your learning and training courses. If this is your first time accessing the learning centre please allow 24hrs for your previous learning information and enrolments to be updated.

We are here to help and are committed to providing you with the best learning experience possible, if you believe you are missing any information please create a support ticket below for us to review your account, also any feedback is welcomed. Also don't forget to check out our help guide which will help you navigate your new Surfing Learning Centre.

[Support Ticket](#) [Help Guide](#)

Surfing Learning Centre Overview

[Help](#)

How to purchase and enrol into a course

After you have purchased a course from the 'Education' section at <https://surfingaustralia.com/> you will have access to the course in the Surfing Learning Centre.

The course will appear in your 'Current Learning' list. Just click on the course name, and then click 'Launch course'.

Foundation Official Course


All courses in this set must be completed (unless this is an optional set).

Course name	Actions	Status
 Foundation Official Online Course	Launch course	0%


How to access your course content

Click on each numbered eLearning module tile, and click the module link.

When the module is complete, a green tick will appear.




How to Complete my Online Course




Click on each module tile below to complete the online course content.

How to Upload my Logbook



After completing your practical hours and having them signed off by your supervising coach, click the 'Upload my logbook' tile below.

Am I an Active Surf Coach




To be an active surf coach, all supporting documents must be assessed and active on your profile in addition to your course completion and approved logbook.

Foundation Surf Coach Online Course


My Info

Test Adult |
noni@surfingaustralia.com
noni@surfingaustralia.com

My Certificates



Foundation Surf Coach
[View my Certificate](#)



Progression Surf Judge
[View my Certificate](#)

My Supporting Documents

Name	Status	Expiry
First Aid Certificate	Incomplete	

1

Progress % 0

Coach Attributes

2

Progress % 0

Safety Guidelines

3

Progress % 0

Risk Management


4

Progress % 0

Equipment for the Beginner Surfer

1

Coach Attributes

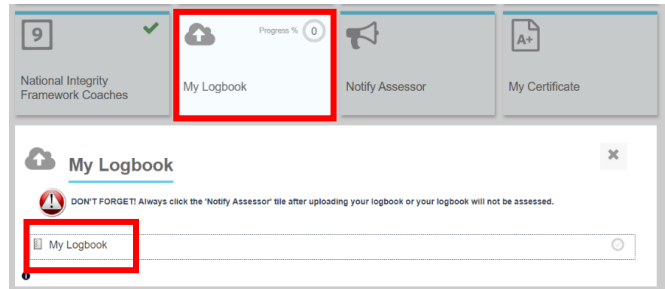
 Coach Attributes

Name	Status	Expiry
First Aid Certificate	Incomplete	


How to upload your completed logbook

The logbook template is located in the **'Practical Coaching'** module of your course, along with information on where you can complete your hours.

Upload your completed logbook using the My Logbook tile, and clicking on the 'My Logbook link'.



Select your file to upload into the 'Your answer' area, and click 'Submit'.

 **Note:** If you click 'Save Progress' your logbook will not be assessed.

My Logbook

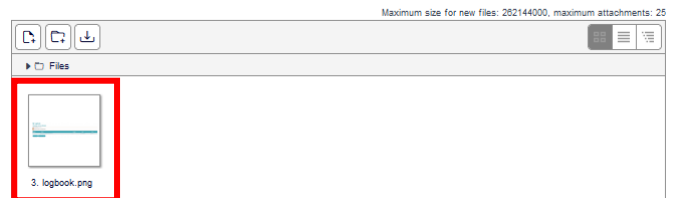
[Back to summary](#)

Status: In progress

There are required fields in this form marked *

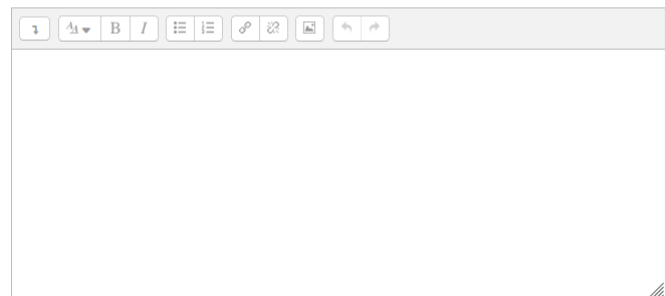
Upload My Logbook

Your answer*



Comments

Your answer



Surfing TAS |
support@surfingaustralia.com's
answer

No response

[Back to summary](#)

[Save progress](#)

[Submit](#)

[Help](#)

Click 'Back to course'.

My Logbook

Summary of your attempts

Remaining attempts: Unlimited

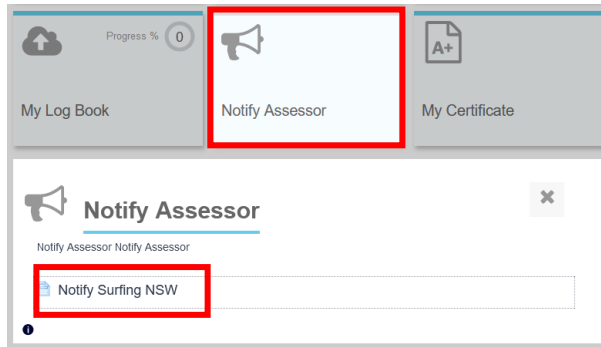
Waiting for Evaluator to complete attempt

Attempt	Evaluator	Reviewer	Status	Grade
1	Surfing TAS support@surfingaustralia.com		In progress	0.00 %

[Back to course](#)

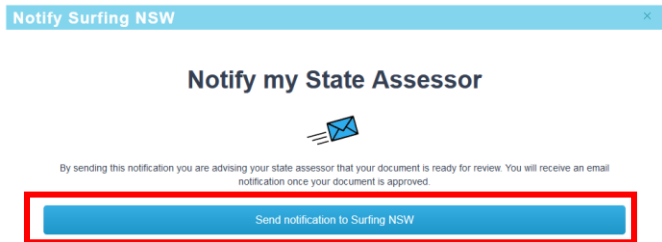
[Review current attempt](#)

Then click the Notify Assessor tile, and then click the 'Notify your state' link (e.g. Notify Surfing NSW)



Click the blue 'Send Notification' button and an email is sent to your state assessor.

When your logbook has been assessed you will be notified that your course is now completed.



How to upload your Credentials

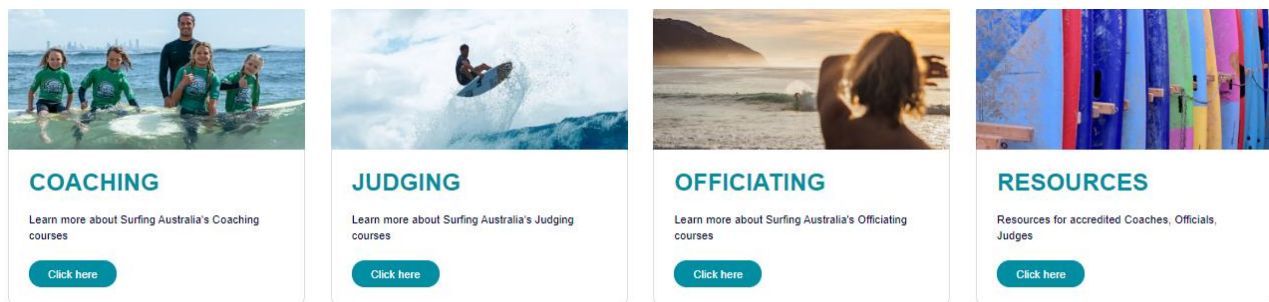
All credentials relevant to your accreditation will appear in 2 areas in the Surfing Learning Centre:

Home page: In your Current Learning area on the home page there will be a list of supporting documents requiring action relevant to your coaching, judging or officiating accreditation.

Left hand menu: The 'My Supporting Documents' contains an active list with links to the upload area for that credential.



Note: These credentials will not appear immediately after the purchase and enrolment of a course. It may take approx. an hour for the credentials to appear in your Surfing Learning Centre profile.



Test Adult |
noni@surfingaustralia.com
noni@surfingaustralia.com

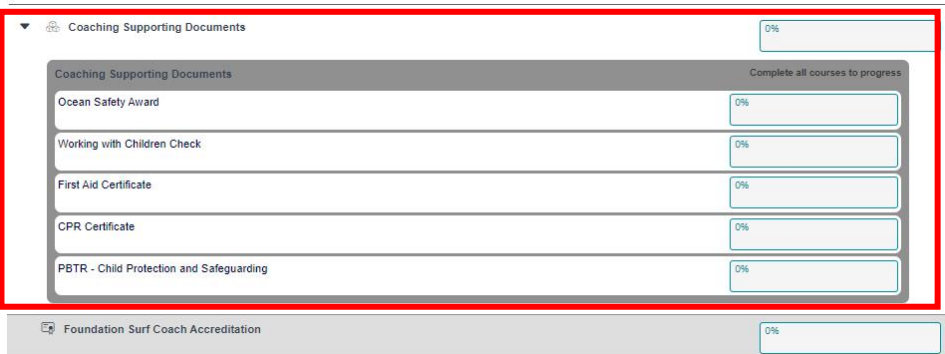
My Certificates



My Supporting Documents

Name	Status	Expiry
First Aid Certificate	Incomplete	
Working With Children	Cancelled	13/11/2027
CPR Certificate	Incomplete	
Child Protection Course	Incomplete	
Ocean Safety Award	Incomplete	
State Membership	Incomplete	

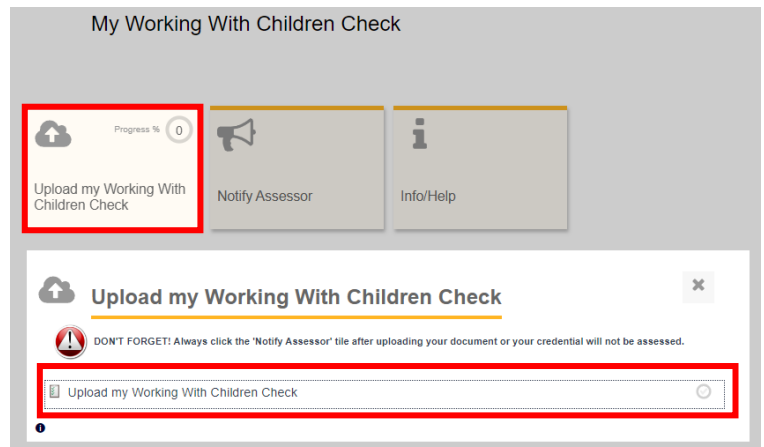
Current Learning



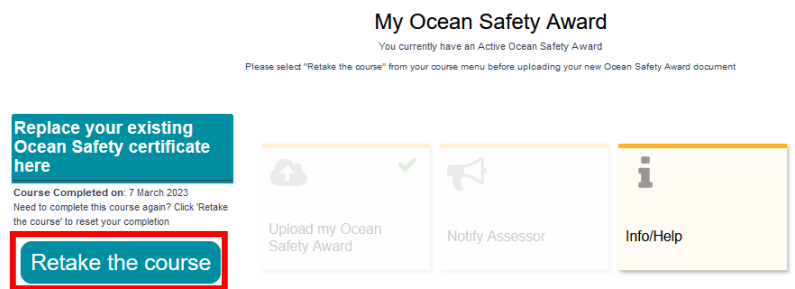
IMPORTANT: The PBTR – Child Protection and Safeguarding course/certificate has a different process. Please refer to the next section on page 8 of this guide.

Click on the name of the credential to go to the credential page.

On the credential page click 'Upload my credential name'



If the UPLOAD tile is greyed out, it means you have an 'active' credential. Simply click the 'Retake the course' button to replace your existing document.



In the upload area, select your file to upload into the 'Your answer' area, and click 'Submit'.

 **Note:** If you click 'Save Progress' your logbook will not be assessed.

Upload my Working With Children Check

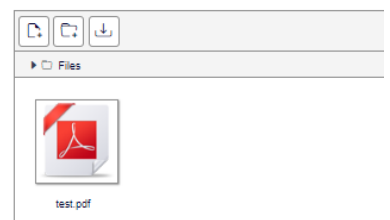
[Back to summary](#)

There are required fields in this form marked *

Upload my Working With Children Check

File Upload

Your answer*



[Back to summary](#)

[Save progress](#)

[Submit](#)

Click 'Back to course'.

Upload my Working With Children Check

Summary of your attempts

Remaining attempts: Unlimited

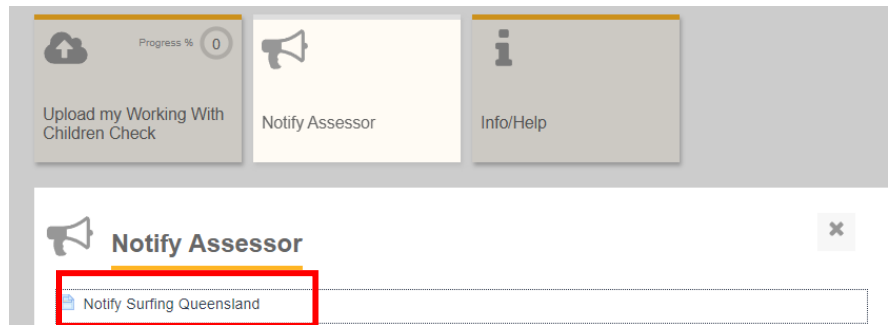
Waiting for Evaluator to complete attempt

Attempt	Evaluator	Reviewer	Status	Grade
1	Surfing NSW education@surfingnsw.com.au		In progress	0.00 %

Back to course

Review current attempt

Then click the Notify Assessor tile,
and then click the 'Notify your
state' link (e.g. Notify Surfing NSW)



Click the blue 'Send Notification' button and an
email is sent to your state assessor.

When your logbook has been assessed you will
be notified that your course is now completed.

Notify Surfing NSW

Notify my State Assessor



By sending this notification you are advising your state assessor that your document is ready for review. You will receive an email notification once your document is approved.

Send notification to Surfing NSW



Note: Your credentials will take 24 hours to update on your accreditation certificate.
You will receive an email notification when your State Assessor has approved your credential.

The Play by the Rules Child Protection course – prior completion

Previously, the Play by the Rules Child Protection course was completed through the Sport Integrity website. The course is now directly accessed through the new Surfing Learning Centre, simply by clicking on the course link in the Supporting Documents list on the home page of your profile.

My Supporting Documents

Name	Status	Expiry
First Aid Certificate	Active	06/03/2026
Working With Children	Cancelled	13/11/2027
CPR Certificate	Active	04/03/2024
Child Protection Course	Incomplete	
Ocean Safety Award	Active	05/03/2024
State Membership	Incomplete	

You can also click on 'Find Learning' and search for the course here.

Home Record of Learning **Find Learning** Test Adult

Find learning

Category All ▾ 🔍

FILTERS 3 items Share Sort by Relevance ▾

LEARNING TYPE
Certifications
Courses
Programs

TAGS (DEFAULT COLLECTION)
Club Leaders
Coaches
Directors

PBTR - Child Protection and Safeguarding
Courses

Coaching Supporting Documents
Programs

Judging Supporting Documents
Programs

Help

What if you have completed the course on the Sport Integrity website?

Simply get your course completion certificate from the Sport Integrity website, and email it to support@surfingaustralia.com and we will manually mark you as complete for the course.

Use this link to go directly to the download certificate area on the Sports Integrity Website:
<https://elearning.sportintegrity.gov.au/local/androbades/mybadges.php>

If you require assistance, please log a support request ticket here:
<https://surfingaustralia.zendesk.com/hc/en-us/requests/new>